

Data protection informations for Tafel users within the Tafel Oberberg Süd in handling their data and rights

With these data protection informations, the *Tafel Oberberg Süd* (hereinafter referred to as the *Tafel*) informs you, in accordance with the EKD Data Protection Act (DSG-EKD) as of 15 November 2017, about the processing of your personal data and the rights you are entitled to in this context.

1. Who is responsible for data processing and who can I contact?

Responsible is the provider of the *Tafel*, the Evangelische Kirche Waldbröl, Wiedenhof 12 b, 51545 Waldbröl.

2. Which sources and data of mine are used?

Data is processed which the *Tafel* obtains from the relationships with the *Tafel* user. We receive this data from you and are collected and processed on the basis of internal requirements (for example, the authorization to be recorded as a *Tafel* user).

You will be covered by the official declarations submitted by you, which certify your need,

- name, first name of the applicant;
- residence, street;
- date of application / admission;
- household size (number of adults, number of children under and / or over 10 years);
- reason of authorization;
- date end of the authorization in accordance with the notification.

3. Why my data will be processed (purpose of processing)

The data mentioned under 2. will be used in Excel spreadsheets for the forthcoming issue of the *Tafel* on the occasion of customer registration. The food distribution is stored in the corresponding calendar week. They allow an internal statistical evaluation regarding time (calendar week) of the food distribution and number of households by number of adults, number of children under or over 10 years, which is also published on our website every half a year as a number of persons with regard to the scope of care. Insofar as you have given your consent to the processing of personal data, this legal basis is for the processing mentioned therein. You can revoke your consent at any time with effect for the future.

4. Who receives my data? Who processes my data? Where is my data stored?

A transfer of your data to third parties does not occur. Access to or access to your data is restricted to a limited number of employees who work for the *Tafel* in Waldbröl, Wiehl, Morsbach and Nümbrecht and who are subject to the data protection obligation. Your data is stored on the hard disks of the notebooks used on site and as backup copies on USB sticks as well as on PC in the office.

5. How long will my data be stored?

If necessary, your personal data will be processed for the duration of your affiliation as a *Tafel* user. For statistical purposes, your data is stored until the end of a calendar year (the reason is an annual financial statement).

6. What other data protection rights do I have?

Under the respective legal conditions, you have the right to information, correction, deletion, limitation of processing and data transferability. You also have a right of appeal to a data protection supervisory authority.

7. Is there an obligation for me to provide data?

The provision of data is voluntary. However, if you do not want to make your data available, this will exclude your right to participate in the *Tafel* service or you will not be included as a *Tafel* user.

8. To what extent are my data used for profiling?

The instrument of profiling your data does not occur.

9. What rights of objection do I have?

a) Individual right of objection

You have the right, for reasons that arise from your particular situation, ever-present against the processing of you personal data, object to objection. If you object, the *Tafel* will no longer process your personal data.

b) Right to object to the processing of data for direct marketing purposes

Direct advertising is not used by the *Tafel*. The objection can be made free of form. The contact details can be found under number 1..

Received and acknowledged / agree with the processing of my data

Place / Date

Signature *Tafel* customer

Opposition filed

Place / Date

Signature *Tafel* customer